

White House Library Board Meeting Agenda
Billy S. Hobbs Municipal Center
Court Room
November 9, 2023

- I. Call TO ORDER
 - A. Roll call of Trustees
 - B. Welcome Visitors
- II. APPROVAL OF MINUTES FROM:
 - a. Library Board Minutes September 14, 2023
 - b. Executive Committee Minutes October 24, 2023
- III. PUBLIC COMMENTS
- IV. REPORTS
 - A. Regional Director
 - B. Library Director
 - a. Monthly Reports
 - b. Upcoming events/updates
 - c. Budget
 - C. Committees
 - 1. Executive
 - a. Director Evaluation
 - 2. Finance and Budget
 - 3. Marketing and Public Relations
 - 4. Policy Review
 - a. Collection Development
 - b. Social Media
- V. UNFINISHED BUSINESS
 - a. Fine Free Presentation
 - b. By-laws
- VI. NEW BUSINESS
 - a. Committees
 - b. 2024 Board Meeting Dates:
 - i. January 11, 2024
 - ii. March 14, 2024
 - iii. May 9, 2024
 - iv. July 11, 2024
 - v. September 12, 2024
 - vi. November 14, 2024
- VII. ADJOURN

White House Library Board Meeting Minutes
Billy S. Hobbs Municipal Center
Court Room
September 14, 2023

- I. CALL TO ORDER: 7:00 PM
 - A. Roll call of Trustees
 - a. Present: Katy Hornbeck, Carter Beck, Doreen Brown, Cherry Richardson, Martha Montgomery, Julie Walling
 - b. Absent: Sam Mathews
 - B. Welcome Visitors
 - a. Present: Elizabeth Kozlowski, Library Director; Cecilie Maynor, Regional Library Director; Gerald Herman, City Administrator
- II. APPROVAL OF MINUTES FROM:
 - a. Library Board Meeting July 13, 2023; Executive Committee June 22, 2023; Marketing Committee July 13, 2023; Policy Committee Meeting August 22, 2023.
 - b. Motion to approve all minutes by Doreen Brown. Motion seconded by Cherry Richardson. All approved the minutes.
- III. PUBLIC COMMENTS: None
- IV. REPORTS
 - A. Library Director
 - a. July
 - i. The annual tech grant was submitted to the state and approved.
 - ii. The Title VI form was also submitted.
 - iii. Library Director met with the new Alderman Mike Wall on July 10th.
 - iv. Library Director attended a regional library director's check-in on July 11th.
 - v. Library Director attended a Friends of the Library Meeting. The Sherry Eden Reading Garden is now open.
 - vi. Library Director attended a Lions Club Meeting on July 12th and dropped off glasses that had been collected at the library and discussed eye screenings.
 - vii. The library had its 2nd water day on July 13th with over 100 people attending.
 - viii. The library board met on July 13th and voted to change the long-range plan, technology plan, by-laws. The board also voted on officers and committee members.
 - ix. Library Director and city maintenance man are working with a representative from Trane to discuss moving forward with changes to the HVAC system.
 - x. Library Director and catalog librarian met with a Kanopy representative regarding the library's movie streaming service.
 - xi. Library Director attended the American debriefing and gave comments.

- xii. Library Director attended a colorblindness webinar. Enchroma, the company that makes colorblindness correction glasses is hosting a program, and White House was chosen as a program site. On September 21st three patrons will receive correction glasses.
- xiii. The Director is working with the Blue Box Company about the emergency lights which keep turning off, problem has not yet been fixed.
- xiv. Library Director, Youth Services Librarian, and Library Clerk met to discuss the Feiro coding software, and how to address advanced coding classes. They are changing to Monday classes instead of Wednesdays.

b. August

- i. Library Director attended regional board orientation for new board member Sam Mathews.
- ii. The library hosted free eye screenings on August 7th and referred 2 adults and 2 children for a full exam.
- iii. Library Director attended a lions meeting and discussed the eye screenings and dropped of donated glasses.
- iv. Library Director attended a webinar about the Enchroma event set for September 21st.
- v. The Youth Services Librarian attended a virtual meeting on the Fiero coding software. Switching to Monday nights has increased attendance.
- vi. Larry had a trip to the Vet. He is doing well but needs more calcium and vitamins, so the staff is now sprinkling his food with these nutrients.
- vii. Library Director met with the Board of Mayor and Alderman on August 17th where she presented the recommendation for the city ordinance change on library board members and the new public library service agreement. Katie Hornbeck (Chair) signed the agreement and gave it to the regional library director.

The budget approval included more part time hours so the director may hire an new person.

- viii. Library Director attended training through MTAS on August 22nd and 23rd on a wide range of topics. She is looking into their Certified Public Management program as future training.
- ix. The policy committee met on August 22nd and reviewed policy changes to meet the new requirements of the public library service agreement.
- x. Library Director met one-on-one with staff to discuss the policy changes.
- xi. Library Director attended the Director's Roundtable at the Regional Offices on August 29th. Topics included book challenges, leadership styles and more.

B. Regional Director

- a. Library Services Agreement included new requirements for collection development and safety policies.
- b. She advised us to be prepared for book challenges.

- c. The State Librarian has examples of collection development policies which have been given to the director.
- d. Cherry Richardson attended the Trustee's Workshop. In addition to the Public Service Agreement there was discussion on succession planning in the event a director is lost.

C. Committees

- a. Executive: Did not meet
- b. Finance and Budget: Did not meet
- c. Marketing and Public Relations: Did not meet
- d. Policy: Met on August 22nd. Many of the proposed policy changes are in response to the Public Service Agreement and the legal necessity of compliance with the Child Internet Protection Act (CIPA).
 - i. WHL Internet Safety and Computer Use Policy – patrons must be 18 to remove the filter. Cherry motions to approve, Martha seconds, all approve the change.
 - ii. Wireless Internet Policy – Added a section on the illegality of compromising a minor or individual while using the wireless service. Katy motions to approve, Cherry seconds. All approve the change.
 - iii. Collection Development Policy – Katy asks what “preview” means and Cecile explained that the director needs to be aware of all purchases, and any attached reviews, it does not mean that every item is pre-read. Library Trustees are to be made aware of all new purchases. - A few items were removed as no longer circulated.
 - 1. Reconsideration of Library Materials Policy
Clarification on the fact that the Board Chair is responsible for selecting the reconsideration panel, overseeing the process, and advising the Library Director of the panel decision. Carter suggests an edit to keep the document consistent. Carter motions to approve, Doreen seconds, all Approve.
 - 2. Reconsideration Form – Julie clarified that the form is only needed if the director is unable to come to an agreement with the patron. Gerry reiterates that everyone who files a complaint will use this form. Also, that this form is a matter of public record. And for due process, the meeting for reconsideration is a public meeting. Katie suggested modifying the language to reflect this fact. Julie motions to approve, Cherry seconds, all approve.
 - 3. Adult Borrowers – The director explained the changes and why (CIPA) the only change is removing juveniles.
 - 4. Juvenile Borrowers – Juvenile Library Card Permission Form – The city attorney advised the director on the form. Carter asked if any time that there are changes to the policy would a new form need to be signed? The city manager stated that once it is passed it becomes policy, and the form might need amending.

The Director will check with the attorney. Carter motions to approve all borrower policies with the proposed changes. Julie seconds. All approve.

5. Computer Circulation - Changes reflect E-read and CIPA. Carter motions to approve, Doreen seconds, all approve.

V. UNFINISHED BUSINESS

- a. By-laws Update from May meeting - The Board of Mayor and Alderman will meet next month, so this held over to the November meeting.

VI. NEW BUSINESS

- VII. ADJOURN – Doreen motions to adjourn, Katy seconds, all approve.

White House Public Library

Executive Committee Meeting Minutes

October 24, 2023 6:00 pm

Present: Elizabeth Kozlowski, Katy Hornbeck, Carter Beck, Doreen Brown

Topic: Re-designing / updating the manner in which the library director's annual evaluation is conducted each January.

We took a look at last year's evaluation, a form Katy had been given by Gerry, the city manager, and also the template used by the Gorham McBane library in Springfield.

Our concern is that the current form we use does not adequately reflect the scope of the job performed by the library director (LD).

Points to consider include:

- the fact that Elizabeth (the LD) has never seen an actual job description
- LD raises are based on this evaluation
- the city does not conduct a separate evaluation
- the current form, which is from the state, includes points that do not apply

- there is no space for the LD to provide a self-reflection/evaluation
- is strictly based on our (the board's) perception of how things are going, which are contingent upon the monthly reports provided by the LD

Elizabeth would also appreciate a more thorough de-briefing of the evaluation, preferable within a week.

The Board Chair must submit to the evaluation to the city by the end of January.

We discussed the option of implementing a 360° evaluation which would include the library staff, other city departments, patrons, and others on a 3-5 year rotation.

We also discussed the inclusion of a personal and professional goal setting section to be completed by the LD and also the same from the board to the director.

Action:

We agreed that there is not time to completely revamp the form before the January 2024 meeting. Therefore, Katy will make some changes to the current form to reflect our most pressing concerns, and confer with Gerry.

The executive committee will ask the board as a whole to vote on any further changes to be worked on in preparation for the 2025 evaluation.

Adjourned at 7:00PM

White House Public Library September 2023 Performance Measures

Official Service Area Populations

2019	2020	2021	2022	2023
14,202	14,363	14,455	14,820	15,094

Membership

September	2019	2020	2021	2022	2023
New Members	173	108	100	125	128
Updated Members	598	481	343	238	294
Yearly Totals	2019	2020	2021	2022	2023

Total Members	8,376	9,496	7,027	7,125	8,223
% of population with membership	59	66	49	48	54

Every year the library will purge the system of patrons that have not used their cards in the past 3 years. The library is also sending out notices when a patron's card is expired to help reduce the number of inactive cards.

Total Material Available: 38,933

Estimated Value of Total Materials: \$973,325

Last Month: \$970,800

Total Materials Available Per Capita: 2.58

Last Month: 2.57

State Minimum

Standard: 2.00

Materials Added in September

2019	2020	2021	2022	2023
410	348	175	78	111

Yearly Material Added

2019	2020	2021	2022	2023
3,004	3,025	3,035	3,573	1,829

Physical Items Checked Out in September

2019	2020	2021	2022	2023
5,099	5,147	6,049	7,531	6,835

Cumulative Physical Items Check Out

2019	2020	2021	2022	2023
62,522	50,042	59,515	80,653	63,704

Miscellaneous item checkouts

September	2019	2020	2021	2022	2023
Technology Devices	33	31	61	62	67
Study Rooms	90	25	52	85	115
Games and Puzzles	63	96	116	191	154
Seeds	8	13	10	60	10
STEAM Packs	20	0	27	24	51
Cake Pans	0	3	0	7	0
Outdoor Items	*	*	*	*	7
Honor Books	*	*	*	*	5

Yearly Totals

2019	2020	2021	2022	2023
137	381	725	743	590
253	305	395	746	634
222	955	1,263	2,060	1,342
112	302	878	883	749
61	25	160	234	230
1	28	21	69	23
*	*	*	17	50
*	*	*	19	101

Library Services Usage

September	2019	2020	2021	2022	2023
Test Proctoring	9	9	5	1	2
Charging Station	1	8	1	1	2
Notary Services	*	19	17	11	7
Library Visits	4,173	3,106	3,288	4,340	3,596
Website Usage	1,591	1,353	2,086	2,086	784
Reference Questions	5	8	10	1	5

Yearly Totals

2019	2020	2021	2022	2023
27	74	108	61	53
19	47	45	21	13
16	88	144	135	126
55,728	30,007	38,913	48,253	37,017
16,935	17,977	27,907	33,678	34,594
77	60	73	31	32

Computer Users

September	2019	2020	2021	2022	2023
Wireless	623	352	333	417	351
Adult Users	354	274	189	227	178
Kids Users	139	7	150	165	178

Yearly Computer Users

2019	2020	2021	2022	2023
2,017	3,829	3,878	4,544	3,461
1,103	2,138	2,235	2,608	1,801
556	427	957	2,987	1,687

Library Volunteers

September	2019	2020	2021	2022	2023
Library Volunteers	13	4	8	7	7
Volunteer Hours	132	74	138	121	49

Yearly Totals

18-19	19-20	20-21	21-22	22-23
82	36	20	48	56
809	1,286	1,204	1,492.5	1,338

Universal Class Counts

Yearly Totals

September	2019	2020	2021	2022	2023
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Kanopy

September	Sessions	Pages	Plays	Accounts
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Sign ups	1	9	10	13	18	18
Courses started	5	16	53	39	2	17
Lessons viewed	18	194	1,771	1,008	876	366
Class Submissions	6	105	800	515	465	543

Monthly	375	505	68	45
Yearly	375	505	68	45

Programs

1,000 books	2019	2020	2021	2022	2023
Monthly Sign-ups	2	5	3	4	1
total Sign-ups	60	83	84	113	151

Achievements	2019	2020	2021	2022	2023
100 Mark	0	0	22	10	1
500 Mark	2	0	2	5	6
Completion	1	2	4	7	7

Face-to-face Kids Programs

September	2019	2020	2021	2022	2023
Programs	12	4	12	11	10
Attendees	244	109	171	294	268
Yearly	2019	2020	2021	2022	2023
Programs	154	43	91	136	107
Attendees	4,201	1,185	2,167	3,646	3,278

Grab & Go Kits

September	2020	2021	2022	2023
Kits	0	0	0	0
Taken	0	0	0	0
Yearly	2020	2021	2022	2023
Kits	38	44	7	0
Taken	1094	1,699	334	0

Teen/tween Face-to-Face Programs

September	2020	2021	2022	2023
Programs	4	4	9	9
Attendees	34	25	55	34
Yearly	2020	2021	2022	2023
Programs	11	43	98	91
Attendees	77	370	437	305

Grab & Go

September	2020	2021	2022	2023
Kits	0	0	0	0
Taken	0	0	0	0
Yearly	2020	2021	2022	2023
Kits	13	24	7	2
Taken	152	409	151	19

Since the library has only done combined teen/tween classes for the last year, the director will only record those numbers until the program grows and needs to be divided by age.

Face-to-face Adult Programs

September	2019	2020	2021	2022	2023
Programs	14	3	8	7	14
Attendees	38	15	41	39	61
Yearly	2019	2020	2021	2022	2023
Programs	157	42	63	75	81
Attendees	1,343	214	351	377	407

Device Advice

September	2019	2020	2021	2022	2023
Sessions	*	0	0	9	7
Yearly	125	51	81	131	107
Passive					
September	*	*	0	0	0
Yearly	*	*	0	20	0

Interlibrary Loan Services

September	2019	2020	2021	2022	2023
Borrowed	97	58	57	72	56
Loaned	35	7	20	25	11

Yearly Interlibrary Loan Services

2019	2020	2021	2022	2023
690	534	673	872	486
410	151	226	317	151

September	R.E.A.D.S
Adults	2,397
Juvenile	183

Yearly Totals	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Adults	21,138	23,138	19,466	21,110	32,599
Juvenile	1,430	1,189	1,032	2,013	2,350

The READS statistics come from the state.



LIBRARY STATUS REPORT



Report Period: September 2023

Director Activity

- Regional Director check-in.
- Finished quarterly meetings with staff.
- Attended Evergreen Salary pay study orientation.
- September Library Board Meeting.
- Chamber of Commerce Luncheon.
- Participated in Chamber Women's Health Session.
- Attended Sumner County Council of Government Banquet
- Met with library board chair.
- Submitted Public Library Survey.

Pictures



Library Activities

- Color Blindness event on September 21st.
- Sherry Eden Reading Garden Ribbon Cutting.
- Staff team building day.



THE ESCAPE GAME

REMOTE ADVENTURES



PRISON
BREAK

FINAL TIME: 43:30

White House Public Library **October 2023 Performance Measures**

Official Service Area Populations

2019	2020	2021	2022	2023
14,202	14,363	14,455	14,820	15,094

Membership

October	2019	2020	2021	2022	2023
New Members	94	81	64	94	72
Updated Members	267	295	298	186	596
Yearly Totals	2019	2020	2021	2022	2023
Total Members	8,376	9,496	7,027	7,125	7,220
% of population with membership	59	66	49	48	47

Every year the library will purge the system of patrons that have not used their cards in the past 3 years. The library did its annual purge in October, which is why there is a drop in total cardholders.

Total Material Available: 39,289

Estimated Value of Total Materials: \$982,225

Total Materials Available Per Capita: 2.60

Standard: 2.00

Last Month: \$973,325

Last Month: 2.58

State Minimum

Materials Added in October

2019	2020	2021	2022	2023
480	233	126	329	410

Yearly Material Added

2019	2020	2021	2022	2023
3,004	3,025	3,035	3,573	2,239

Physical Items Checked Out in October

2019	2020	2021	2022	2023
5,499	5,001	5,618	7,189	6,512

Cumulative Physical Items Check Out

2019	2020	2021	2022	2023
62,522	50,042	59,515	80,653	70,216

Miscellaneous item checkouts

October	2019	2020	2021	2022	2023
Technology Devices	46	35	82	58	63
Study Rooms	86	17	51	74	96
Games and Puzzles	55	110	97	179	164
Seeds	10	10	16	31	13
STEAM Packs	36	0	23	19	49
Cake Pans	1	17	1	12	8
Outdoor Items	*	*	*	*	7
Honor Books	*	*	*	*	0

Yearly Totals

2019	2020	2021	2022	2023
137	381	725	743	653
253	305	395	746	730
222	955	1,263	2,060	1,506
112	302	878	883	762
61	25	160	234	279
1	28	21	69	31
*	*	*	17	57
*	*	*	19	101

Library Services Usage

October	2019	2020	2021	2022	2023
Test Proctoring	7	1	2	4	1
Charging Station	6	7	6	2	0
Notary Services	5	8	12	9	17
Library Visits	4,735	3,283	3,522	3,976	4,031
Website Usage	1,630	1,452	2,996	2,940	749
Reference Questions	11	8	7	2	1

Yearly Totals

2019	2020	2021	2022	2023
27	74	108	61	54
19	47	45	21	13
16	88	144	135	143
55,728	30,007	38,913	48,253	41,048
16,935	17,977	27,907	33,678	35,343
77	60	73	31	33

Computer Users

October	2019	2020	2021	2022	2023
Wireless	633	416	512	404	327

Yearly Computer Users

2019	2020	2021	2022	2023
2,017	3,829	3,878	4,544	3,788

Adult Users	385	256	237	245	169
Kids Users	171	11	97	217	111

1,103	2,138	2,235	2,608	1,970
556	427	957	2,987	1,798

Library Volunteers

October	2019	2020	2021	2022	2023
Library Volunteers	16	6	11	8	6
Volunteer Hours	149	91.5	145	112	52

Yearly Totals

18-19	19-20	20-21	21-22	22-23
82	36	20	48	62
809	1,286	1,204	1,492.5	1,390

Universal Class Counts

Yearly Totals

October		2019	2020	2021	2022	2023
Sign ups	3	9	10	13	18	21
Courses started	4	16	53	39	2	21
Lessons viewed	32	194	1,771	1,008	876	398
Class Submissions	5	105	800	515	465	548

Kanopy

October	Visits	Pages	Plays	Accounts
Monthly	446	716	145	18
Yearly	821	1,221	213	63

Kanopy is the library's new movie streaming service. Patrons can stream movies and shows to watch free with their library card.

Programs

1,000 books	2019	2020	2021	2022	2023
Monthly Sign-ups	2	3	1	0	3
total Sign-ups	214	67	174	132	153

Achievements	2019	2020	2021	2022	2023
100 Mark	0	0	22	10	1
500 Mark	2	0	2	5	6
Completion	1	2	4	7	7

Face-to-face Kids Programs

October	2019	2020	2021	2022	2023
Programs	13	3	11	13	10
Attendees	334	127	244	315	256
Yearly	2019	2020	2021	2022	2023
Programs	154	43	91	136	117
Attendees	4,201	1,185	2,167	3,646	3,534

Grab & Go Kits

October	2020	2021	2022	2023
Kits	0	0	0	0
Taken	0	0	0	0
Yearly	2020	2021	2022	2023
Kits	38	44	7	0
Taken	1094	1,699	334	0

Due to the storage shelving CIP project, all kids programs had to be held outside for the month of October. If the weather was rainy or too cold, then the programs were cancelled. Some programs were cancelled, which is why there was less programs this month.

Teen/tween Face-to-Face Programs

October	2020	2021	2022	2023
Programs	4	8	11	8
Attendees	29	44	58	28
Yearly	2020	2021	2022	2023
Programs	11	43	98	99
Attendees	77	370	437	333

Grab & Go

October	2020	2021	2022	2023
Kits	0	0	0	0
Taken	0	0	0	0
Yearly	2020	2021	2022	2023
Kits	13	24	7	2
Taken	152	409	151	19

Since the library has only done combined teen/tween classes for the last year, the director will only record those numbers until the program grows and needs to be divided by age.

Face-to-face Adult Programs

October	2019	2020	2021	2022	2023
Programs	8	2	9	8	13
Attendees	47	17	23	39	77
Yearly	2019	2020	2021	2022	2023
Programs	157	42	63	75	94
Attendees	1,343	214	351	377	484

Device Advice

October	2019	2020	2021	2022	2023
Sessions	*	0	5	17	10
Yearly	125	51	81	131	117
Passive					
October	*	*	0	0	0
Yearly	*	*	0	20	0

The library held its second bee keeping class this month since the one in September was completely full and had a wait list.

Interlibrary Loan Services

October	2019	2020	2021	2022	2023
Borrowed	74	65	55	59	23
Loaned	35	23	20	10	11

Yearly Interlibrary Loan Services

2019	2020	2021	2022	2023
690	534	673	872	509
410	151	226	317	162

October	R.E.A.D.S
Adults	2,368
Juvenile	213

Yearly Totals	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Adults	21,138	23,138	19,466	21,110	34,967
Juvenile	1,430	1,189	1,032	2,013	2,563

The READS statistics come from the state.

✧ LIBRARY STATUS REPORT ✧

Report Period: October 2023

Director Activity

- Lions club meeting.
- Tour of Waste Water Facility.
- Tennis Courts Ribbon Cutting.
- Chamber luncheon.
- Internship meeting.
- Met with FFA Coordinator.
- Christmas Event Planning.
- Executive Committee Meeting.
- Museum passes meeting.
- Met with Millersville Library Director.
- Met with UT Naifeh Center for Effective Leadership Trainer.
- Met with Library Board Chair.
- Fiero Coding Updates.
- Chamber Lunch and Learn.
- Moved items out of storage closet.

Library Activities

- Bee Keeping Workshop.
- Discover White House.
- Larry T-shirt Sale
- Girl Scouts Book Repair Class.



Pictures





City of White House, TN

Monthly Draft Report

Account Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
Fund: 110 - General Fund							
Expense							
Function: 44800 - Library							
110-44800-110	Libraries - Salaries	304,836.00	304,836.00	23,465.09	103,987.00	103,987.00	200,849.00
110-44800-112	Libraries - Overtime	1,231.00	1,231.00	0.00	0.00	0.00	1,231.00
110-44800-114	Libraries - Part Time Wages	25,831.00	25,831.00	1,644.80	7,154.78	7,154.78	18,676.22
110-44800-117	Libraries - Annual Longevity Pay	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00
110-44800-130	Libraries - Employee Benefits	26,870.00	26,870.00	1,957.43	8,716.51	8,716.51	18,153.49
110-44800-142	Libraries - Hospital & Health Insurance	79,884.00	79,884.00	6,275.20	25,100.80	25,100.80	54,783.20
110-44800-143	Libraries - Retirement	29,567.00	29,567.00	2,266.73	10,131.13	10,131.13	19,435.87
110-44800-144	Libraries - Dental Insurance	3,360.00	3,360.00	280.00	1,120.00	1,120.00	2,240.00
110-44800-145	Libraries - Vision Benefit	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00
110-44800-147	Libraries - Unemployment Insurance	210.00	210.00	2.33	15.07	15.07	194.93
110-44800-148	Libraries - Employee Ed. & Training	12,950.00	12,950.00	15.00	5,103.76	9,813.00	3,137.00
110-44800-200	Libraries - Contractual Services	28,000.00	28,000.00	619.90	4,439.87	6,474.94	21,525.06
110-44800-211	Libraries - Postage, Box Rent, Etc.	275.00	275.00	11.31	11.94	11.94	263.06
110-44800-235	Libraries - Memberships/Subscriptions...	18,219.00	18,219.00	7,546.02	16,196.21	16,509.93	1,709.07
110-44800-237	Libraries - Advertising & Pub. Relations	870.00	870.00	42.00	136.50	208.00	662.00
110-44800-241	Libraries - Electric	58,000.00	58,000.00	2,859.31	12,210.89	12,210.89	45,789.11
110-44800-242	Libraries - Water	2,842.00	2,842.00	646.15	1,792.60	1,792.60	1,049.40
110-44800-243	Libraries - Sewer	2,102.00	2,102.00	666.65	1,279.10	1,279.10	822.90
110-44800-245	Libraries - Phones / Fax / Internet	6,840.00	6,840.00	623.95	576.77	576.77	6,263.23
110-44800-249	Libraries - Stormwater Fee	648.00	648.00	53.94	215.76	215.76	432.24
110-44800-260	Libraries - R & M Facilities	14,200.00	14,200.00	0.00	6,932.23	8,390.21	5,809.79
110-44800-280	Libraries - Travel	400.00	400.00	0.00	0.00	0.00	400.00
110-44800-287	Libraries - Meals And Entertainment	965.00	965.00	61.58	161.84	400.00	565.00
110-44800-312	Libraries - Small Items Of Equipment	12,300.00	12,300.00	300.00	1,504.60	1,645.20	10,654.80
110-44800-320	Libraries - Operating Supplies	12,025.00	12,025.00	249.97	4,140.63	4,618.23	7,406.77
110-44800-330	Libraries - Inventory Supplies	14,000.00	14,000.00	459.94	2,813.94	3,544.00	10,456.00
110-44800-331	Libraries - Oil, Fuel, Etc.	560.00	560.00	11.93	127.67	127.67	432.33
110-44800-900	Libraries - Capital Outlay	24,000.00	24,000.00	0.00	0.00	6,686.00	17,314.00
Function: 44800 - Library Total:		686,885.00	686,885.00	50,059.23	213,869.60	230,729.53	456,155.47
Expense Total:		686,885.00	686,885.00	50,059.23	213,869.60	230,729.53	456,155.47
Fund: 110 - General Fund Total:		686,885.00	686,885.00	50,059.23	213,869.60	230,729.53	456,155.47
Report Surplus (Deficit):		-686,885.00	-686,885.00	-50,059.23	-213,869.60	-230,729.53	-456,155.47